

**WASHINGTON DISPLACED HOMEMAKER PROGRAM
2003-2005 CALENDAR**

YEAR-ONE

August 11-13, 2003	DHP Contractor In-Service Training
October 15, 2003	Quarterly Report Due – Quarter 1 Client Forms Due – Quarter 1 BESI Scores Due – Quarter 1
October 31, 2003	Financial Report Due – Quarter 1 Request for Reimbursement Due – Quarter 1
January 15, 2004	Quarterly Report Due – Quarter 2 Client Forms Due – Quarter 2 BESI Scores Due – Quarter 2 6-month Narrative Report Due
January 30, 2004	Financial Report Due – Quarter 2 Request for Reimbursement Due – Quarter 2
March-April, 2004	HECB Staff Conducts Compliance Site Visits
April 15, 2004	Quarterly Report Due – Quarter 3 Client Forms Due – Quarter 3 BESI Scores Due – Quarter 3
April 30, 2004	Financial Report Due – Quarter 3 Request for Reimbursement Due – Quarter 3
July 15, 2004	Quarterly Report Due – Quarter 4 Client Forms Due – Quarter 4 BESI Scores Due – Quarter 4 Financial Report Due – Quarter 4 Request for Reimbursement Due – Quarter 4 6-month Narrative Report Due

YEAR TWO

October 15, 2004

Quarterly Report Due – Quarter 5
Client Forms Due – Quarter 5
BESI Scores Due – Quarter 1

October 29, 2004

Financial Report Due – Quarter 5
Request for Reimbursement Due – Quarter 5

January 14, 2005

Quarterly Report Due – Quarter 6
Client Forms Due – Quarter 6
BESI Scores Due – Quarter 1
6-month Narrative Report Due

January 31, 2005

Financial Report Due – Quarter 6
Request for Reimbursement Due – Quarter 6

April 15, 2005

Quarterly Report Due – Quarter 7
Client Forms Due – Quarter 7
BESI Scores Due – Quarter 1

April 29, 2005

Financial Report Due – Quarter 7
Request for Reimbursement Due – Quarter 7

July 15, 2005

Quarterly Report Due – Quarter 8
Client Forms Due – Quarter 8
BESI Scores Due – Quarter 1
Financial Report Due – Quarter 8
Request for Reimbursement Due – Quarter 8
6-month Narrative Report Due